

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
CONFERENCE ROOM  
3300 W. ESPLANADE AVE., SUITE 213  
METAIRIE, LOUISIANA 70002

MINUTES

MONDAY, DECEMBER 5, 2011

Authority Board Members in Attendance:

Bob Bradley	Louise Landry	LaCresica Olivier
Kevin Centanni	John Neal	Nancy Pearson
Phil Cerninaro		

Authority Board Members Absent:

Olga Bogran	Terry Hardouin	Al Majean
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Staff in Attendance:

Mike Teague, Executive Director  
Tammy Valenti, Chief of Staff  
Lisa English Rhoden, Director of Management Services  
Teresa Jenkinson, Administrative Director

Guest in Attendance:

Quin Bates, Prospective Board Member  
Sandy Arsenaux, Prospective Board Member

The meeting was called to order by Ms. Pearson at 6:01 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Ms. Pearson asked that the Executive Session be removed from the Agenda. She stated the personnel issue could be addressed in open forum if the Board agreed. Mr. Centanni made a motion to accept the agenda as amended. Mr. Cerninaro seconded the motion. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Ms. Landry made a motion to accept the minutes as presented prior to the meeting. Seconded by Mr. Neal. Passed unanimously.

4. Required Approvals Agenda.

A) Monitoring Report: Asset Protection – Mr. Teague briefly summarized his report for the Board. No questions of the Board. Ms. Landry made a motion to accept the Asset Protection monitoring report as presented prior to the meeting. Seconded by Mr. Bradley. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director/Staff Update –

1) Mr. Teague stated the consolidation of East Bank facilities is moving forward. A discussion followed.

Mr. Teague attended meetings as follows:

- Attended meeting with CEO of Baton Rouge Foundation regarding grant to continue BP services to lower Jefferson – will submit proposal this month;
- Participated in Employee Appreciation Day;
- Attended meeting with Judge Konrad regarding leveraging of parish millage funding;
- Continued discussion with Gjerset and Lorenz regarding leveraging of parish funds – attended meeting with Children’s Hospital CFO – leveraged 4 contracts effective 12/1/11; – (will result in savings of approximately \$485,500 in millage dollars)
- Attended meeting with Parish Attorney’s Office regarding CEA for West Bank;
- Attended meeting with Representatives Adams, Connick, and Ligi;
- Submitted mid-year budget reduction to DHH – 5% - Discussed projections;
- Meeting with Mark Keiser (St. Charles) and Liz Scheer (Baptist Community Ministries) regarding School Based Mental Health Services – follow-up meeting with Parish President 12/9/11;
- Many meetings with Architect for East bank consolidation;
- Attended Jefferson Parish Alliance Concerned Citizens Meeting;
- Attended Mental Health Task Force Meeting;
- Attended Child and Youth Planning Board Meeting;
- Attended monthly Human Services Interagency Council Meeting;
- Continued preparation work on COA Accreditation (Lisa will discuss); and,
- Discuss integration of Primary Care and Behavioral Health.

2) Council on Accreditation Update - Ms. Rhoden handed out and reviewed a briefing report. A discussion followed. She reported there were minimal changes to the self study sent to COA on November 18, 2011. She stated when COA is here at the end of January they will be interviewing the Board. COA will focus on the Board Policies and community outreach activities (meet with community linkages, gather information, action taken, and follow-up back to community) by the Board. Ms. Rhoden suggested the Board familiarize themselves with and know where to find the JPCHA Behavioral Handbook, the Developmental Disabilities Handbook, the agencies Strategic Plan, and the Performance and Quality Improvement Plan. A discussion followed.

B) Policy Review.

1) III Compensation & Benefits - The Compensation & Benefits policy was reviewed with no changes. Motion by Ms. Olivier for policy to remain as is. Seconded by Ms. Landry. Passed unanimously.

2) II I Consultants & Contract Workers - The Consultants & Contract Workers policy was reviewed with no changes. Motion by Mr. Centanni for policy to remain as is. Seconded by Mr. Cerrinaro. Passed unanimously.

3) II J Communication & Support to the Board - The Communication & Support to the Board policy was reviewed with no changes. Motion by Mr. Centanni for policy to remain as is. Seconded by Mr. Neal. Passed unanimously.

C) Board Linkage Update – Mr. Cerrinaro reported that he has given JPHSA Brochures to Second Harvesters Food Bank to be handed out to individuals coming into the food bank. Mr. Cerrinaro handed in his community outreach form to Ms. Valenti.

Mr. Neal stated he and Ms. Pearson met with Way Makers Ministry regarding JPHSA services. Mr. Neal also stated he attended a police meeting on November 28, 2011 regarding a community information event on April 21, 2012 from 10:00 a.m. – 2:00 p.m. at Zephyr Field. Mr. Neal asked that JPHSA participate. Ms. Valenti asked Mr. Neal to send the information to her along with a contact person. Mr. Neal handed in community outreach forms for his linkages. A discussion followed.

D) Recruitment – Ms. Pearson asked the two prospective Board members to tell the Board about themselves. Mr. Bates stated he is an Episcopal Deacon and Hospital Chaplain, as well as a volunteer for many community agencies. Ms. Arsenaux stated she is a Deputy Sheriff and has a family member with special needs. A discussion followed. Ms. Pearson thanked both Mr. Bates and Ms. Arsenaux for their time and interest in JPHSA.

Ms. Valenti stated two Addictive Disorder (AD) positions are available, one in AD, professional and one representing parents, consumers or advocacy groups. A Developmental Disabilities, professional position is also available.

E) Executive Director Search – Ms. Pearson stated the Committee met last Wednesday and will be holding telephone interviews with four candidates on Wednesday, December 14, 2012 beginning at 4:00 p.m. at the W. Esplanade office.

F) January Meeting – January 2, 2012 (Holiday) – Board changed the January 2<sup>nd</sup> meeting to Tuesday, January 10, 2012.

G) Executive Session – Personnel Issue. – The Executive Session item was removed from the agenda in an amendment at the beginning of the meeting. The personnel issue (Executive Director Contract) was handled in open session. A discussion was had. A motion was made by Mr. Neal to move forward with existing contract changing only the termination

date. The termination date of the contract shall be April 9, 2012. Seconded by Mr. Centanni. Passed unanimously.

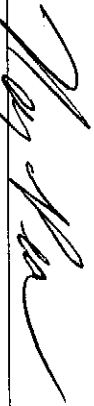
6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting –The next meeting will be held on ***Tuesday, January 10, 2012***, (Monday, January 2, 2012 is a Holiday) at the JPHSA Office at 3300 W. Esplanade Ave., Metairie, LA 70002, **6:00 p.m.**

7. Adjournment.

The Board meeting was adjourned at 7:05 p.m. by a motion made by Mr. Centanni. Seconded by Ms. Olivier. Passed unanimously.

  
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NANCY L. PEARSON  
JPHSA Chairperson